

**Delaware County Human Resources/Insurance Committee Regular Meeting & Executive Session,  
October 8, 2025, after the Board Meeting**

Attended: Penny Bishop, Bud Gladstone, James Ellis, Carrara Knoetgen, Bill Layton, Art Merrill, Donald Smith

Absent: Tina Mole'

- A presentation in honor of 4H Week was given by a 4H member who did not get to present at the Board Meeting that immediately preceded the HR Committee Meeting.
- Minutes from the last meeting were accepted on a motion by Don Smith and seconded by Bill Layton.
- Carra is participating in the Southern Tier Virtual Career Fair on Thursday, October 16<sup>th</sup>, from 11-2pm.
- Carra attended the 20<sup>th</sup> Annual Labor and Employment Law Symposium. Updates to Civil Service Law and trends in employment law were shared with other Dept. Heads and jurisdictions.
- Art Merrill moved to enter Executive Session to discuss legal matters, contract negotiations, and matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Bill Layton seconded.
- Executive Session was conducted featuring a discussion regarding employment concerns. No formal action was taken. The meeting was adjourned.