

ENVIRONMENTAL PLANNER

DISTINGUISHING FEATURES OF THE CLASS: The Environmental Planner is a professional position responsible for the development and coordination of various community environmental planning projects. General supervision is received from the Director of Planning and/or Chief Planner. The work involves reviewing and analyzing sewer and water systems or extensions; solid waste management systems; storm water management plans; flood and erosion control; etc. The Environmental Planner provides technical assistance, pertaining to local, state, federal programs and regulations including NYC Watershed Rules and Regulations, to other planners, developers, town and village zoning officers and planning boards, and business and industries within the County. Does related work as requested.

TYPICAL WORK ACTIVITIES: (Illustrative only) Prepares and reviews written technical reports and material relating to Local Flood Hazard Analysis (LFA), water and wastewater systems or tie-ins, solid waste management, storm water management plans, flood and erosion control, and hazard waste sites; Oversees the development of Community Assessment documents as they relate to the implementation of LFA documents; Coordinates LFA projects with the Stream program at the Delaware county Soil and Water Conservation District; Provides technical assistance to local boards, zoning officials, code enforcement officers, planners, and local businesses or industries, regarding local, state, federal programs and regulations including New York City Watershed Rules and Regulations; Attends meetings with public officials, planners, businesses and industries, and NYC Department of Environmental Protection with respect to planning and development within the County; Coordinates with national, state and local officials on technical aspects of developments plans; Conducts staff conferences and committee meetings for coordinating reviews involving land use or development issues; Address lay and professional groups in connections with regional environmental planning programs; Prepares environmental reviews and environmental planning programs; Prepares and reviews SEQRA & NEPA documents in relation to local and regional projects; Reviews Benefit Cost Analysis as they relate to projects under FEMA and NYC DEP programming; Reviews subdivision and site plans with particular emphasis on sewer and water hookups, impervious surface regulations, floodplain development and drainage patterns and/or runoff; Investigates complaints on environmental damage; Investigates complaints of undue hardship regarding watershed regulations. Prepares, submits and administers grant applications.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL

CHARACTERISTICS: Good knowledge of local, state, and federal programs and regulations applicable to environmental issues including New York City Watershed Rules and Regulations; FEMA hazard mitigation programs; FEMA flood maps, regulations and studies; hazard mitigation planning; Good knowledge of the techniques, principles, and problems involved in community and environmental planning; Good knowledge of the technical aspects of sewer and water systems, storm water management, solid waste systems, hazardous waste remediation, and flood and erosion control; Ability to compile detailed data and prepare detailed reports; Ability to write, administer and oversee grant development; Ability to express oneself clearly and concisely, both orally and in writing; Ability to establish effective working relationship with regulatory and technical efforts, public officials, and the general public; Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Either:

- A. Graduation from a Bachelors degree in engineering and one year engineering experience, which shall have included environmental projects such as sewer and water systems, solid waste, etc.; OR
- B. Graduation from a college or technical institute with an Associates Degree in Engineering Technology or related field and three years of engineering experience two of which shall have included environmental projects such as sewer and water systems, solid waste, etc. or five years of experience in assisting in civil engineering work, which shall have included at least three years involving environmental projects such as sewer and water systems, solid waste, etc.; OR
- C. Graduation from a Bachelors degree in planning natural resource management or related field and two years experience, which shall have included experience in environmental projects such as sewer and water systems, solid waste, etc.; OR
- D. Masters degree in planning natural resource management or related field and one year of experience, which shall have included experience in environmental projects such as, sewer and water systems, solid waste, etc.; OR
- E. An equivalent combination of training and experience as defined by the limits of (A), (B), (C), and (D) above.

NOTE: A valid New York State driver's license is required at time of appointment and must be maintained during employment

NOTE: Your degree must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If your degree was awarded by an educational institution outside the United States and its territories, you must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. You must pay the required evaluation fee.

Adopted 1/22/97

Reviewed 8/9/02; 8/24/07; 3/2/10; 10/2/12; 12/7/21

Revised 8/20/02; 2/29/16; 11/5/25